

# SUPPLIER QUALITY REQUIREMENTS



Frazer Nash Manufacturing (FNM) shall communicate to Suppliers and Sub-Contractors its requirements for the processes, products, and services to be provided, including the identification of relevant technical data. Communications and interactions between FNM and suppliers and sub-contractors shall be via e-mail or telephone, or in-person as appropriate. Day to day communication shall be via Requests for Quote and Purchase Orders. These documents shall include, as applicable, requirements for the approval and release of products and services.

In addition, other requirements that may be communicated include;

- A. Method, process, and equipment specifications
- B. Verification or validation activities that FNM, or its customer, intends to perform at the external providers' premises
- C. Any special requirements, critical items, or key characteristics
- D. Test, inspection, and verification requirements (including production process verification)
- E. The use of statistical techniques for product acceptance and related instructions for acceptance by the organization
- F. The use of customer-designated or approved external providers, including process sources (e. g., special processes)
- G. Requirements for test specimens for design approval, inspection/verification, investigation, or auditing

Suppliers and Sub-Contractors are required to;

- A. Implement a quality management system to a level appropriate to the business activities. Where not certified to an internationally recognised standard, such as ISO9001, Suppliers and Sub-Contractors shall provide details and evidence to enable completion of a Supplier Risk Assessment. This process may require an on-site audit by FNM
- B. Where applicable, control design and development activities in accordance with ISO9001:2015 paragraph 8.3 or suitable alternative
- C. Ensure employee competence, including any required qualifications
- D. Use approved suppliers and sub-contractors, including process sources (e. g., special processes)

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- E. Where defined, use FNM or customer designated suppliers and sub-contractors
- F. Notify FNM of nonconforming processes, products, or services and obtain approval for their disposition, including approval of concessions
- G. Prevent the use of counterfeit parts
- H. Notify FNM and obtain approval for significant changes to processes, products, or services. This includes changes of sub-contractors, key personnel, and location of manufacture
- I. Retain all relevant records for a minimum of 3 years, or as flowed down by the applicable FNM customer. Following this period, FNM shall be informed of any intention to dispose of records and shall be given the option of obtaining the them
- J. Provide access for FNM, their customer, and regulatory authorities to the applicable areas of facilities and to applicable records, at any level of the supply chain
- K. Ensure that employees are aware of:
  - their contribution to product or service conformity
  - their contribution to product safety
  - the importance of ethical behaviour
- L. FNM continuously monitors Quality and Delivery performance. Where problems are reported by FNM, Supplier and Sub-Contractors shall investigate and determine root cause and corrective actions
- M. These and any other applicable requirements, including customer requirements, shall be flowed down to sub-tier Suppliers and Sub-Contractors

This document shall be located on the FNM website and referenced on Purchase Orders. By accepting Purchase Orders, Suppliers and Sub-Contractors agree to these requirements.